

Dear parents of applicants,

Circular on distribution of purchased mobile computer devices

Regarding students who have recently purchased the mobile computer devices (iPad) through our school, our school will arrange the supply company to distribute the devices to our students. Parents can choose different ways to pick up the devices. At the same time, our school has established the "Bring Your Own Device" (BYOD) policy. Students and parents should read the policy and agree to it before they use the device.

Dates	31 st March, 2021 (Wednesday)
Time	10:00-13:00
Venue	Activity room (Room 004)
Targets	Students who have paid to purchase the devices through our school
Pick up Arrangement	<ol style="list-style-type: none"> 1. Parents can pick up the device in person at school and check whether it is working properly, or 2. Entrust our school to collect the device and keep it on parents' behalf (checking the device is not included) until they pick it up in person at school, or 3. Parents may entrust a representative to collect the device from school and check whether it is working properly. Please complete the authorization in the reply slip and provide our school with a copy of the identity certificate of the representative who is entrusted to collect the device.
Remarks	If parents of mainland students arrange shipping of the device to the mainland, please pay attention to the mainland customs' requirements for shipping the device.

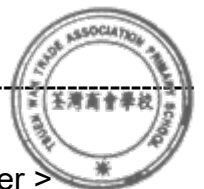
For enquiries, please contact Mr. Lee Sheung Lok.

Yours faithfully,

Chow Kim Ho

Chow Kim Ho

Principal



Tsuen Wan Trade Association Primary School

Reply Slip of Circular 20-084/G05 < Return it to Mr. Lee via the class teacher >

Circular on distribution of purchased mobile computer devices

Dear Principal,

I acknowledge the receipt of the above circular about the distribution of purchased mobile computer devices.

- *I will, pick up the device in person at school and will check whether it is working properly.
 entrust our school to collect the device and keep it on our behalf (checking the device is not included) until I pick it up in person at school
 entrust a representative to pick up the device and check whether it is working properly.

I _____ (name) _____ (ID number) hereby authorize
 _____ (name) _____ (ID number) to collect the device
 from the school on my behalf, and the representative will provide the copies of his
 own identity certificate for verification.

Student's Name: _____ ()

Parent's Signature: _____

Class: _____

Date: _____

* Please put a '✓' in the appropriate box.